



Regular Board Meeting

Members Present: Jamie Hebner, Jamie Gruber, Lindsey Ellis, Rachel Locke, Andrea Spengler, Derek Case.

Members Absent: Michelle Merritt

Administration: John O'Connor, Kerrieann Pelletter, Dan Grande, Shauna McMahon.

District Clerk: Kristin Irwin

Others: Scott Hazelton, Braden Carmen- Dunkirk Observer

Call to Order

Andrea Spengler opened the meeting in the high school library at 5:30 pm.

Pledge to the Flag

Public Comment

None

Approval of Agenda

Jamie Gruber made the motion, seconded by Jamie Hebner to approve the agenda.

All voted yes. Motion Carried.

Supervisory Reports

Mr. Scott Hazelton gave an update about Athletics. He stated he would like to thank Kris Ritcher and her transportation team for all they do!

Mr. Dan Grande stated that the Hornet Awards have been given out. He stated that Parent/Teacher conferences took place. Mr. Grande stated that the MS/HS Winter Concert is tonight and is excited to see the students perform.

Mrs. Shauna McMahon stated that PBIS is going great.

Board Reports

Andrea Spengler reminded the board of the Budget Workshop on January 9, 2025, at 5:15 p.m.

Board Committees

Lindsey Ellis gave an update about the Athletic Committee Meeting and highlighted the success of the Spike out event and how amazing it is.



Jamie Gruber gave an update about the Diversity, Equity, Inclusivity and Civics Committee Meeting.

Superintendent

Dr. O'Connor stated that the elementary concert was great and really well attended. He stated that the building project committee has proposed drawings that he has handed out to allow the board members to review. Dr. O'Connor stated that the budget season starts January 1st.

Discussion Items

None

Old Business

None

New Business Consent Agenda

Lindsey Ellis made the motion, seconded by Derek Case, upon recommendation from Superintendent to approve the Meeting Minutes.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of November 14, 2024.

All voted yes. Motion Carried.

Jamie Hebner made the motion, seconded by Rachel Locke, upon recommendation from Superintendent to approve the Financial Items.

B. Financial Items

- 1) Treasurer's Report – October 2024
- 2) Warrant Summary Report and Claims Auditor Report –November 2024
- 3) Extra-Curricular Report – October 2024
- 4) Accept the Tax Collector's Report with the amount of \$261,737.37 plus \$5,189.57 in interest to be returned to the Treasurers of Chautauqua County and Cattaraugus Counties for payment.
- 5) The Board of Education establish the limit of \$22,000 for the 2025 year for Senior Citizen Exemptions and Exemptions for the Disabled.



All voted yes. Motion Carried.

Jamie Gruber made the motion, seconded by Lindsey Ellis, upon recommendation from Superintendent to approve the Personnel Items.

C. Personnel

- 1) Appoint Laura Lisa, who has successfully completed his 120 workday probationary period, to a permanent 10-month part time Food Service Helper effective December 13, 2024.

- 2) Approve the following transportation hours effective November 18, 2024:

Joanne Moss	7.75 hours a day
Randy Richter	6.25 hours a day
Ken Lucas	6.25 hours a day
Pat Valvo	4.50 hours a day

- 3) Approve the FMLA leave of Sharolyn Wutz effective November 6, 2024, through January 2, 2025.
- 4) Accept the resignation of Kristin Irwin, Secretary to the Superintendent effective January 31, 2025.
- 5) Accept the resignation of Melody Voigt, School Secretary effective January 31, 2025.
- 6) Appoint Melody Voigt as a probationary full time 12-month managerial confidential position of Secretary to the Superintendent effective February 1, 2025. The probationary period for civil service purposes will be one year beginning February 1, 2025, through January 31, 2026.
- 7) Approve the Superintendent entering into a contract with Melody Voigt, Secretary to the Superintendent, effective February 1, 2025 – June 30, 2028.
- 8) Approve the following substitutes upon successful completion of all requirements:

Raquelle Moores	Uncertified Teacher	
Sophia Drozdziel	Uncertified Teacher	
	Floater Monitor Aide	
Alexis Serio	Uncertified Teacher	
Angela Bittinger	Certified Teacher	Effective 12/10/24
	Floater Monitor Aide	

All voted yes. Motion Carried.

Derek Case made the motion, seconded by Rachel Locke, upon recommendation from Superintendent to approve the Other Items.



D. Other

- 1) Approve the following IEP Recommendations #6892, 6825, 6954, 6712, 6714, 6323, 8021, 6955.
- 2) Approve Forestville combining with Silver Creek (Host School) for the 2025-2026 Boys Varsity - Football for Section 6.
- 3) Authorize the Superintendent to execute a Memorandum of Agreement with Forestville Teachers' Association regarding the Musical.
- 4) Approve the 2nd readings of the following policies:

#5840 - Artificial Intelligence (AI)

#7350 - Timeout and Physical Restraints, and #1640 - Absentee, Military, and Early Mail Ballots.

Privacy and Security for Student Data and Teacher and Principal Data.

All voted yes. Motion Carried.

Adjournment

Jamie Gruber made the motion, seconded by Jamie Hebner to adjourn the meeting at 5:52 pm.

All voted yes.

Correspondence/Information